



Willard Arts Center & Colonial Theater

Rental Rates

Effective August 2023

Colonial Theater

	Commercial		Arts Org- Member		Non-Profit	
					Non-Profit Member	Non-Member
Presenting Event- IFAC Selling Tickets						
Theater Rental	\$ 995	\$	495	\$	395	795
Rehearsal	\$ 225	\$	125	\$	125	150
Plus Ticketing Fee Choice	See attached options					

Staffing Requirements:

Technical Staff Minimums: 1 Sound Engineer, 1 Lighting Director, 1 Stage Manager

Front of House Minimums: 1 Front of House Manager, 1 Head Usher, Ticket Agent(s)

*Labor Rates: \$20-\$25-\$35/hour * Events Manager may require additional ticket sellers for "at-the-door" sales, at promoter's expense**

Presenting Event- Non-Ticket						
Theater Rental	\$ 595	\$	395	\$	295	445
Rehearsal	\$ 225	\$	125	\$	125	150
Credit Card Fees	-		-		-	-

Staffing Requirements:

Technical Staff Minimums: 1 Sound Engineer, 1 Lighting Director

Front of House Minimums: 1 Front of House Manager

Labor Rates: \$25-\$35/hour

Additional Charges apply for consumable items, ie. Projector lamps, batteries, etc.

Staffing Requirements for All Events

1 Front of House Manager \$25/hour

Additional staff may be required \$25-\$35/hour

Bartender, Technical Staff, Custodial, etc.

Available Add-Ons

Dressing Rooms \$ 45

Prior Day Set-up (if available) \$ 125

Additional amenities available (for a nominal fee) including pipe & drape, sound equipment, lighting schemes, etc.

Included in WAC Rental

Chairs & Table Set-Up

Pre and Post Event Clean-Up within reason, please pack up what you bring in

***Linens and table ware not provided **All tables must be covered with cloth covers**

****Arts Org Member is a SE Idaho, local organization who has paid a minimum \$100 IFAC membership****



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Willard Arts Center

		Member			Non-Member	
		Commercial	Non Profit	Arts Org - Member	Commercial	Non Profit
Hartwell Chesbro Room						
	Less than 6 hours	\$ 150	\$ 100	\$ 125	\$ 200	\$ 150
	Per Day	\$ 200	\$ 150	\$ 150	\$ 300	\$ 200
US Bank Conference Room						
	Less than 6 hours	\$ 75	\$ 50	\$ 75	\$ 100	\$ 75
	Per Day	\$ 100	\$ 75	\$ 100	\$ 150	\$ 100
Carr Gallery & Colonial Theater Lobby						
	Per Day	\$ 650	\$ 500	\$ 575	\$ 750	\$ 650
Willard Arts Center						
	Upstairs- inc. Hall Community Gallery	\$ 395	\$ 220	\$ 300	\$ 425	\$ 395
	Upstairs- inc. Hall Community Gallery & Lobby	\$ 495	\$ 320	\$ 375	\$ 525	\$ 495
	Entire Building	\$ 950	\$ 725	\$ 800	\$ 1,200	\$ 950

Staffing Requirements for All Events

1 Front of House Manager \$25/hour
 Additional staff may be required \$20-\$25-\$35/hour
 Bartender, Technical Staff, Custodial, etc.

Available Add-Ons

Dressing Rooms \$ 45
 Prior Day Set-up (if available) \$ 125

Additional amenities available (for a nominal fee) including pipe & drape, sound equipment, lighting schemes, etc.

Included in WAC Rental

Chairs & Table Set-Up
 Pre and Post Event Clean-Up

***Linens and table ware not provided **All tables must be covered with cloth covers**